

Accessibility Track Chair Coordinator

Job Description

Sleeping Bear Dunes National Lakeshore has over 50 miles of hiking trails on the mainland, the 20-mile Sleeping Bear Heritage Trail, and over 35 miles of Lake Michigan beaches as well as many inland lakes and other facilities that Park visitors use daily. We are committed to making our beaches, trails, picnic areas, and amenities more accessible to people of all abilities.

We recognize that some of our trails and beaches cannot be made universally accessible, so we have created a program to allow Park visitors with mobility issues to use a Track Chair to explore designated trails and beaches. This program is the first of its kind in a National Park, and allows visitors to reserve a Track Chair at no cost. For more information see our website: www.trackchair.org

The Track Chair Coordinator receives the Track Chair Reservation Request via e-mail and evaluates the request, and if necessary, follows-up with the person requesting use of the Track Chair to make arrangements or answer questions. The Coordinator will then arrange with a volunteer to meet with the visitor and their family to conduct the Track Chair experience.

Duties of the Accessibility Track Chair Coordinator include:

- Provide training in the use of the Track Chair and storage trailer.
- Receive Track Chair reservations via e-mail.
- Respond to the person requesting the use of the Track Chair to confirm the reservation or ask questions to finalize the reservation.
- Make arrangements for the Track Chair experience and schedule the Track Chair Volunteer to conduct the Track Chair experience.
- Arrange to use the Track Chair at Park events like Port Oneida Fair, Sun or Star Parties, concerts, etc. to raise awareness of this program to Park visitors.
- Report Track Chair program statistics to the Friends Accessibility Committee.
- Report volunteer hours via the Friends web site: www.friendsofsleepingbear.org.

Required Experience and Abilities

Computer Skills
Organizational Skills
Knowledge of various physical challenges is helpful

Required Training

Provided by Friends of Sleeping Bear Dunes

Time Commitment

4 to 8 hours per week during the busy visitor season. Less time required during the winter and spring.