

## **Fund Development Director**

### **Job Description**

The Fund Development Director is responsible to work with the Board of Directors and Program Coordinators to develop and implement fundraising programs to assure sufficient financial support for operations and development programs.

The duties of the Fund Development Director include:

- Work with the Board of Directors to develop fundraising priorities.
- Integrate all fundraising programs into an annual Fund Development Plan including grant-writing and fundraising.

### **Required Experience**

Communication skills  
Organizational skills

### **Required Training**

Some classes may be provided by NMC or NorthSky Non-profits

### **Time Commitment**

12 hours per week