

Adopt-A-River Coordinator

Job Description

Sleeping Bear Dunes National Lakeshore has two rivers within the boundary of the Park: Platte River and Crystal River. Adopt-A-River volunteers paddle their canoe or kayak down the river and pick up any litter they find and report any major maintenance issues (trees down across the river or severe erosion) via the Friends web site: www.friendsofsleepingbear.org.

The duties of the Adopt-A-River Coordinator include:

- Provide one-on-one training and materials for the volunteers. Training includes describing the duties of the Adopt-A-River volunteer, safety issues, how to interact with river users, and reporting requirements.
- Assure that all new SBHT Ambassadors sign up to be NPS volunteers. Original applications are scanned or copied and sent to the Friends Membership Director, so their contact information can be entered into the Friends Membership database. Originals of the forms are given to the Park Volunteer Coordinator.
- Review the volunteer reports and assures that Park staff is aware of the major maintenance issues.
- Report to the Friends Programs Director, who will submit the report for the information packet for the Executive Committee or Board of Directors meetings.

Required Experience

Understanding maintenance equipment and procedures
Communication skills
E-mail

Required Training

Provided by Friends of Sleeping Bear Dunes and NPS

Time Commitment

2-4 hours per week in the High Season (May – September) to coordinate.

Preparation for the Annual kick-off and training meeting in May requires about 12 hours.

If the SBHT Coordinator is also an Ambassador (recommended), add approximately 4 hours per month depending on trail segments monitored.

During Low Season (October – April) very little time would be required.